



MILPITAS HIGH SCHOOL

ATHLETIC BOOSTER CLUB

BOARD MEETING P12

DATE	9/15/2024	TIME	7:15pm	FACILITATOR	Thuy Le
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ATTENDANCE			
Janelle Victorino	Jessica Hughes-Little	Joanna Butcher	Paul Dhaliwal - Virtual

TIME	ITEM	OWNER
7:15 pm	Call to Order / Meeting Rules / Agenda Review	Thuy
7:16 pm	Ratification of Previous Minutes and Approval of Agenda	Thuy
7:18 pm	Update on Board Member: <ul style="list-style-type: none"> ○ Removal of previous Board Members – Ferdie Centeno and Irma Gonzalez ○ Motion – Janelle ○ Second – Jessica ○ Vote – all ayes, unanimous 	Group
7:21 pm	Keeping records and books up to date – National Booster Training Club Council advise <ul style="list-style-type: none"> ● Create Binders and Gmail - Compliance with IRS, State Secretary, Franchise tax board, and MUSD 	Thuy
7:25 pm	Concession <ul style="list-style-type: none"> ● Cancel Concession for Girls Flag Football ● Need new Business Account for Costco Business <ul style="list-style-type: none"> ○ Warranty – Best Buy (Discounted rate) for repairs ○ Corporate Assets from old board members coming in 9/16/24 	Paul

TIME	ITEM	OWNER
7:27 pm	Parent Square: <ul style="list-style-type: none"> • Reach out to Jonathan Mach for access – Me <ul style="list-style-type: none"> ○ For MHS and Middle College Mascot Media – Zeffy – Membership Need to enter GoFan at the gate <ul style="list-style-type: none"> • Post a picture of QR code from Zeffy for payment IRL for membership purchase • Send an email within Parent Square Leo B. Murphy <ul style="list-style-type: none"> • Omella – Application for fundraising for raffle • Zeffy – Application can potentially track <ul style="list-style-type: none"> ○ Try electronically for raffle tickets for Fall Season • Raffle for each season? Try new things <ul style="list-style-type: none"> ○ Zeffy application for Leo B. Murphy ○ Lunch for Scholar Athletes? 	Janelle
7:45 pm	Zeffy <ul style="list-style-type: none"> • Can tap for payment – Application uploaded for payment • Apple product purchase for new POS for payment for concession or membership payment • Transfer of funds at the end of each week • Keeps track of inventory • Tracks Memberships <ul style="list-style-type: none"> ○ Names, emails and prices ○ Increase of Membership single \$50, Double \$80, Family \$130 ○ Track volunteer interest ○ Try to embed Zeffy into Mascot Media for membership purchase • Member Denise Davis – Janelle email for refund for overpayment with a written check 	Jessica
8:06 pm	Treasurer's report <ul style="list-style-type: none"> • https://docs.google.com/spreadsheets/d/1gDleEVhX1n8FotP578VX1F8CQIWkEZBzKfqaSOMBqk/edit?usp=sharing • Combine to single bank vs Well's Fargo and Key Point • Audit Well's Fargo and Key Point bank statement 	Jessica
8:15 pm	Athletic Director <ul style="list-style-type: none"> • Awards, patches and banners purchase – Continue to fund athletes awards • In the Red – District does not fund athletics <ul style="list-style-type: none"> ○ Need ticket donations and ticket purchases ○ Fees CIF, Officials, Subs for teachers ○ Fundraising Athletic Department ○ Baseball Scoreboard not functioning ○ District can potentially split the cost ○ Stadium – Update Floors, grounds and new amplifier ○ Golf Tournament – May 4th, 2025 – Bayview Golf Course <ul style="list-style-type: none"> ▪ Sponsorship for the entire team 	Joanna

TIME	ITEM	OWNER
8:25 pm	Adjournment <ul style="list-style-type: none"> • Motion to adjourn – Janelle • Second to adjourn - Jessica • Vote – unanimous 	Group
	Next ABC Board meeting: Sunday, September 29, 2024, 7:00pm <ul style="list-style-type: none"> • Second Sunday of each Monday Membership Meeting: Monday, September 30, 2024, 7:00pm in-person	

Prepared By: Janelle Victorino Date: 9/15/2024

Janelle Victorino, Secretary

Reviewed By:  Date: 9/16/2024

Thuy Le, President